



Authorizations for 2018-2019

Photography

I, the undersigned, do hereby grant to Levey Day School, 400 Deering Ave, Portland ME, and its employees, volunteers and assigns permission to photograph and/or videotape the child/children listed below, while participating in any school related activities. I further grant to Levey Day School and its employees, volunteers or assigns permission to use, in any manner, said photographs and/or videotapes containing images of the child/children listed below. I understand that such use may include, but not be limited to, publication, display, advertising, Levey Day School website or editorial illustration. I acknowledge that such photographs and/or videotapes may include images of

_____	_____	_____
<i>Name of child</i>	<i>Age</i>	<i>Relationship to undersigned</i>
_____	_____	_____
<i>Name of child</i>	<i>Age</i>	<i>Relationship to undersigned</i>
_____	_____	_____
<i>Name of child</i>	<i>Age</i>	<i>Relationship to undersigned</i>

I, the undersigned, do hereby attest that I am the legal guardian of the child/children listed above and declare that I have the authority to sign this document on his/her/their behalf.

Signature: _____ Date: _____

Printed Name: _____

Release Authorization

The following people have my permission to pick up my child(ren) _____ from Levey Day School.

Please list the name and phone number of authorized persons.

_____	_____	_____
<i>Authorized person</i>	<i>Phone number</i>	<i>Relationship</i>
_____	_____	_____
<i>Authorized person</i>	<i>Phone number</i>	<i>Relationship</i>
_____	_____	_____
<i>Authorized person</i>	<i>Phone number</i>	<i>Relationship</i>
_____	_____	_____
<i>Authorized person</i>	<i>Phone number</i>	<i>Relationship</i>

Signature: _____ Date: _____

Printed Name: _____



Authorizations for 2018-2019

Field Trips

I, _____, parent/guardian of _____ hereby grant permission for my child to participate in all school field trips during the 2018-2019 school year. I understand that my child may be in a car driven by a volunteer or Levey staff member. The fees of many field trips are covered by the school, however some require additional fees from the family.

Signature: _____ Date: _____

Printed Name: _____

Driving Policy for Volunteer Drivers

The following rules apply for all drivers and children in cars on Levey Day School field trips, including the children of the drivers:

1. All children must ride in seats with lap and shoulder belts and both belts must be worn in the correct positions (e.g. shoulder strap in front) when the car is in motion.
2. As required by state law, all the children must be secured in a booster/car seat (to be provided by the parents of that child) until they reach a height of 4'9" or have reached the age of eight. Additionally, children over 8 years but under 4'9" may be required to use a booster/car seat at their parents' or driver's discretion.
3. No children may ride in the front seat unless they meet age and weight requirements (12 years of age, 100 pounds). Parent approval must be obtained.
4. Drivers must abide by all traffic laws, including the speed limit.
5. Drivers may not use a cell phone while the car is in motion.
6. Drivers must provide the school with a current license and registration and proof of insurance.
7. Drivers must make no additional stops without written consent of Head of School.

I have read this policy and agree to follow it when I am driving students on behalf of Levey Day School.

Signature: _____ Date: _____

Printed Name: _____